

Standards & Technology Policy Council (STPC)
 (formerly EDEC, All Chairs Committee)
 (formerly EDEC, Engineering Department Executive Committee)

MEETING MINUTES

Wednesday, April 2, 2008
 The Brown Hotel
 Louisville, KY 40202
 4:00 – 5:30 pm

Members Present		
Name	Company	Role
Cannon, Mike	TDK	Chair, P-2.1 Ceramic Capacitors
Carter Berrios, Mary	KEMET	Vice Chair, STPC
Gissler, Bill	TDK	Chair, P-3 Inductive Components
Lauri, Mike	IBM	Chair, S-1 Passive Components Committees Steering Group
Lindquist, Carl	SOC America, Inc.	Chair, P-4 Mechanical Outlines
Macomber, Laird	Cornel Dubilier	Chair, P-2.2 Paper, Film, Mica, & Wet Electrolytic Capacitors
Richardson, Dave	Vishay	Chair, P-2.5 Tantalum & Niobium Capacitors
Young, Jayson	KEMET	Guest
Staff Present		
Justus, Ralph	EIA / ECA	VP, EIA Standards & Technology

Member Organizations Present	Present at this Meeting (Spring 2008)	Present at this Meeting (Fall 2007)
Cornell Dubilier	Y	Y
IBM	Y	Y
Kemet	Y	Y
Molex	N	Y
SOC America Inc.	Y	Y
Tek Pak Inc	N	Y
TDK	Y	Y
Vishay	Y	Y

1. Call to Order

The meeting was called to to order at 4:00 pm. A quorum was present. The minutes from the previous meeting was reviewed and approved. The agenda for this meeting was reviewed and approved.

2. Review of Committees Scope

The scope of the STPC as approved by the ECA Board of Directors was reviewed. According to the scope, the role of the STPC is to:

- Approve creation of new EIA Standards and Technology committees and their Scopes
- Maintain and revise EP-20
- Appoint committee Chairs
- Disband committees

3. Old Business

Mr. Ralph Justus, VP, EIA Standards & Technology, led a discussion of the topics outlined below.

3.1. Committee membership proposal

To gain renewed interest in our organization an outreach program is planned. A mailing will be sent to all ECA members, including copy to A and copy to B lists. Positive responses will be included in the membership roster. It was suggested that non-ECA member participation fees will be waived for 2008, ECA membership value proposition for 2009. Responses and progress will be reported to committee chairs.

Non-member participation fees to enhance ECA position, but also not so prohibitive that non-members won't participate are being considered. First round of outreach will be initiated soon after the Spring meeting.

3.2 Voting Options and Eligibility

Mr. Justus presented the following information on voting options. A voting quorum is defined as a majority of members with voting right. The group suggested the verbiage for voting eligibility and maintaining status should be evaluated for improvement to clarify intent.

Voting Options

For successful ballot or meeting vote result, 2/3 affirmative approval is required for standards, publications, etc. The required period for ANSI [SP] Ballot is 30 days, A 14 day period is required for EIA ballot. This may be increased or decreased at the Chair's discretion, provided there is no objection from eligible voting members.

Amendments proposed / approved for meeting consideration are deliberated, decided and resulting outcome recorded in the meeting minutes. Changes to wording are acceptable, but must be documented in the meeting minutes. Comments received with ballot votes receive normal treatment, resolution and the ballot is re-circulated with any resulting changes.

To **obtain eligibility**, membership status must have been received at least 1 month preceding a vote or ballot distribution AND the member must have been represented at 2 of 3 immediately preceding meetings OR all meetings held during 120 days preceding the vote.

To **maintain voting status**, the member must actively participate. Inactivity is defined as absence from 2 consecutive meetings. Absence for cause will be considered on a case by case basis. A member may be re-instated after attending either two consecutive meetings (can vote at the third meeting) or attending all meetings held within 120 days prior to a vote.

4. New Business

4.1 Committee Organization

The organization chart was provided to all summit attendees in the registration packet and was reviewed at last meeting. It was suggested that this group consider if this list is appropriate to conduct the work of the organization. We should also consider the organization relative to voting and other rights. For example, CE 4.0 RF Connectors is less active, while 4.1 Rigid Coax is more active. Should 4.0 have a voting right?

Relative to International participation, a list of international committees was also provided in the registration packet. EIA / ECA committees include a segment on all meeting agendas to discuss international developments related to their domains. This activity could function as input to the US TAG for each group. This would establish a leadership role and enhance their domestic / international standards relationship.

4.2 Dormant Committees

Examples of what are suspected to be dormant committees include: -6 Color CRTs, -7 CRT glass, -31 Optical Characteristics of Display Devices, -32 Electron tube Safety
Before formally removing them from the organizational structure, lack of need should be validated.

5. Action Items

1. Add P-2.5 Tantalum Capacitors to the organization chart. P-2.2 needs to be renamed Paper, Film, Mica, & Wet Electrolytic Capacitors and P-3 should be renamed as Inductive Components.
2. Ralph to issue all STPC members the current version of EP-20B.
3. Administration to communicate back to each chair person as we get outreach feedback.
4. Ralph to communicate list of standards and standard sales information to committee chairs within the next few months.

6. Other Business.

The Fall 2008 Engineering Summit is scheduled for, October 6 -9 2008, in Salt Lake City, UT at the Red Lion Hotel. This meeting will be on the 9th. By popular vote during the S-1 committee meeting, the Spring 2009 Engineering Summit will be held in April, 2009 at a New Orleans, LA location.

7. Adjournment.

The meeting was adjourned the meeting at approximately 5:00 pm. This meeting was held in accordance with the EIA Manual of Organization & Procedure and the EIA Legal Guides.

Respectfully submitted:
Mary Carter Berrios
Vice Chair, STPC