

**Standards & Technology Policy Council (STPC)**  
(formerly EDEC, All Chairs Committee)  
(formerly EDEC, Engineering Department Executive Committee)

**MINUTES**

Wednesday, September 26, 2007  
Holiday Inn Riverwalk  
San Antonio, TX  
4:00 – 5:30 pm

Members present:

Dave Richardson, Vishay	Chair P-2.5 (Tantalum & Niobium Capacitors)
Laird Macomber, Cornel Dubilier	Chair, P-2.2 (Aluminum and Mica Capacitors)
Bill Gisseler, TDK	Chair, P-3 (Inductive Capacitors)
Mary Carter Berrios, KEMET	
Mike Lauri, IBM	Chair S-1 (Passive Components Committees Steering Group)
Carl Lindquist, SOC America, Inc.	Chair, P-4 (Mechanical Outlines)
Scott Carter, Tek Pak, Inc.	Chair, (Automated Component Handling [ACH])
Ted Coler, Vishay	
Frank Ruffino, Molex, Inc.	Chair, CE-2.0 (Electronic Connectors and Sockets)

Staff present: Ralph Justus, EIA/ECA

**1. Call to Order.**

Ralph Justus, VP, EIA Standards & Technology, called the meeting to order at 4:00 pm and without objection proceeded to facilitate this first meeting of the Standards & Technology Policy Council (STPC). He described the documents distributed in advance of the meeting, including:

- Proposed Agenda
- Draft Engineering Publication EP-20-B (9-18-07) “Manual of Standards & Technology Organization and Procedure” and its 9-19-07 correction
- Highlights of Changes in EP-20-B above the previous version (EP-20-A, 2000)
- Scope of the STPC as approved by the ECA Board of Directors

Mr. Justus proceeded to facilitate the meeting using the slides in Attachment to these minutes. The proposed agenda was approved.

**2. Attendee Introductions and Announcements.**

Those attending introduced themselves, as shown above. A quorum was present.

**62296:1/08**

### **3. Update on EIA Realignment.**

Mr. Justus described the July 12, 2007 realignment of the Electronic Industries Alliance (EIA) and its Sector organizations and relationships, noting that

- EIA remains a corporate entity with more independence provided its Sectors (ECA, GEIA, JEDEC and TIA) and that
- the standards function and maintenance has been transferred to the management and administration of ECA under its EIA Standards & Technology department and
- EIA remains the umbrella for sector coordination

### **4. Creation of the Standards & Technology Policy Council (STPC).**

Mr. Justus described the ECA Board of Directors consideration of the Standards and Technology Policy Council (STPC, formerly the All Chairs/EDEC committee) and its Scope and duties. Upon a MOTION by Frank Ruffino, Seconded by Mike Lauri, and no further discussion, the draft Scope was approved unanimously.

Mr. Justus described the need for the STPC to elect its leadership, for subsequent confirmation by the ECA Board. Upon a Motion by Dave Richardson, Seconded by Carl Lindquist, Mike Lauri was elected unanimously to the position of Chair of the STPC. Messrs. Lauri and Justus then appointed Mary Carter Berrios as an STPC At-Large member.

Upon motion by Mr. Lauri, Seconded by Mr. Richardson, Mary Carter Berrios was elected unanimously to Vice-Chair of the STPC.

Mr. Justus introduced the need for and function of the STPC Executive Committee (as discussed in EP-20-B) and its composition – to be authorized to act on behalf of the STPC between STPC meetings. He introduced a proposed membership to include the Chairs of the major committees and up to two Chairs of other committees.

He suggested a membership at this time consist of the following:

- Mike Lauri, Chair and Mary Carter Berrios, Vice Chair of STPC
- Chairs of committees S-1 (Lauri), CE-2.0 (Ruffino), ACH (Carter) and STC (Romm)
- and appointment of Dave Richardson, Chair of P-2.5, as an At-Large member

leaving further nomination from a representative of another committee to a future date. Upon a MOTION by Ted Coler, Seconded by Carl Lindquist and no further discussion, the creation of the STPC Executive Committee and its membership was approved unanimously.

### **5. Revised Draft of EP-20-B (Manual of Organization and Procedure (9-19-07)).**

Mr. Justus introduced the draft of the new procedures manual, noting:

- key organizational elements and changes,

- project initiation, ballots & meeting votes capabilities
- timetable(s) for standards adoption and committee options, and;
- a proposal to seek tentative consensus approval at this meeting with the opportunity for further comments and views submitted by September 28<sup>th</sup>.

He further described key new elements, including:

- Organization and relation of EIA, ECA and standards development;
- voting eligibility and maintenance provisions;
- potential 14-day voting periods (at Chair's discretion), and;
- potential participation fees (which are waived for now)

Upon a MOTION by Mr. Richardson, Seconded by Mr. Lauri and no further discussion, the draft EP-20-B was approved unanimously (with one abstention) with additional time provided (until September 28,2007) for further views and/or comments and editorial privileges granted to staff.

## **6. Update on ANSI EIA Audit.**

Mr. Justus reviewed the status of the ongoing audit by ANSI of EIA standards development and accreditation issues, noting that all elements of ANSI's recommendations had been resolved except for the revision and updating of the procedures manual, which had just been approved by the STPC. He anticipated its submission to ANSI in October and subsequent review and approval could occur in the December, 2007-January, 2008 timeframe.

## **7. Committee Communications, Organization.**

Mr. Justus suggested that committees make use of the ECA committee web site for posting announcements, minutes and documents required to further their standards deliberations and activities, as the ECA Message Board was largely unused by committees. In time, he added, committee-only access might evolve as ECA web infrastructure is improved. He asked that all the members of the STPC review the committee structure over the next few months to recommend whether any organizational (or other) changes might improve the committees' efficiencies.

## **8. Other Business.**

Mr. Justus noted the dates of the Spring Engineering Summit scheduled for March 31 – April 4, 2008, in Louisville, KY, and solicited suggestions for subsequent meetings and times. It was suggested to not conflict with IPC meetings in the Fall, and to consider opportunities to overlap with the JEDEC JC-14.1 committee with similar issues. It was further suggested that ECA standards sales information be provided to each committee by their domains.

## **9. Adjournment.**

Mr. Justus thanked the attendees at this inaugural meeting for their support of EIA and ECA standards developing activities and especially to their support of the new organization of the STPC. He also thanked Mr. Lauri and Ms. Carter Berrios for accepting the Chair and Vice Chair positions, respectively – noting that their duties would become effective on the conclusion of this meeting.

He noted that the items on the agenda has all been completed and so adjourned the meeting at 5:02 pm.

This meeting was held in accordance with the EIA Manual of Organization & Procedure and the EIA Legal Guides.

Respectfully submitted:  
Ralph H. Justus  
VP, EIA Standards & Technology  
(meeting facilitator)